# PONTEM® FUND ACCOUNTING SUITE

A Quick Overview

Pontem® SOFTWARE

# WHO SHOULD USE IT?

- Counties, Cities, Villages, Townships
- Charter Schools
- Non-Profit Organizations
- Large or Small Organizations Pontem's scalable pricing provides *affordability* regardless of your organization's size

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# SCALABLE MODULAR DESIGN

- General Ledger/Budgeting
- Accounts Payable
- Payroll
  - Imaging and Document Management Add-On
  - Integrated Time Management Add-On
- Cash Receipts / Management


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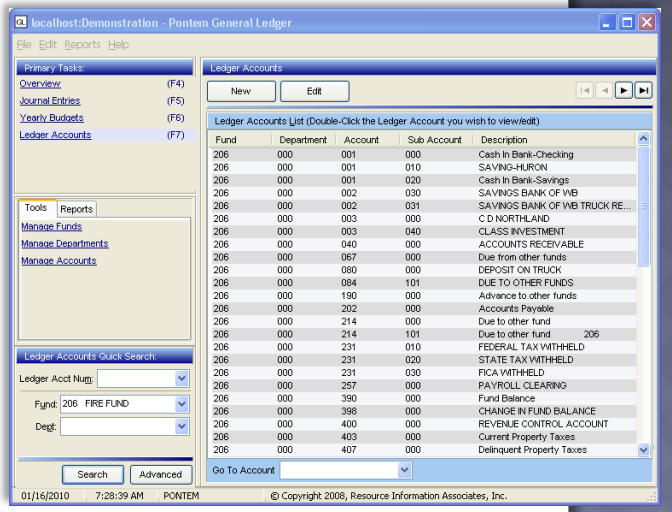
# FLEXIBLE & POWERFUL FEATURES

- General Ledger/Budgeting
  - Real-Time Posting Providing Up-to-Date Balances
  - Easy to Use Budgeting
    - Unlimited Budget Amendments with Comments
    - Convenient Tools Make Budgeting a Snap
  - Unlimited Transaction History
  - Built-in State Chart of Accounts
  - Numerous Flexible Reports
    - Customize with Built-in Report Writer
    - State-Required Reports (i.e. MI – F65)
  - GASB-Compliant Chart of Accounts
  - Automated Transaction Audit Trail

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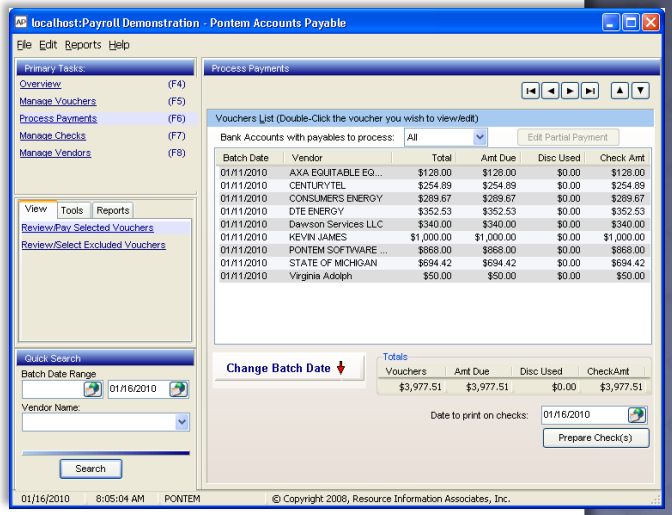
# PRECISE AND EASY TO USE…

- Accounts Payable
  - Validate Budget Balance at Invoice Entry
  - One-step Processing of Payments from Multiple Banks
  - Need to Void a Check? You've Got Options!
    - Void and Reissue Check
    - Void Check and Reopen Invoice Voucher
    - Void Check and Invoice Voucher
  - Batch Process Checks or Print on Demand
  - Customize Your Checks
    - Add Your Organization's Logo
    - Include an Electronic Signature
  - Choose Cash or Accrual Accounting

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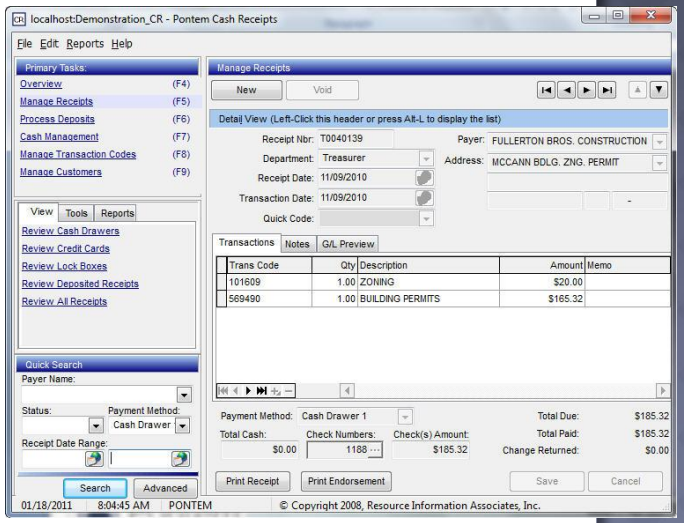
# PRECISE AND EASY TO USE…

- Cash Receipts/Management
  - Enter Receipts Using User-Defined Transactions
  - Create Receipt Templates for Interdepartmental or Recurring Receipt Functions
  - Process Deposits with One Easy Step
  - Manage Various Payment Methods
    - Cash Payments, Lock Box, and Credit Card
  - Real-time Posting to General Ledger
  - Customize Your Receipts
  - Automated Bank Reconciliation

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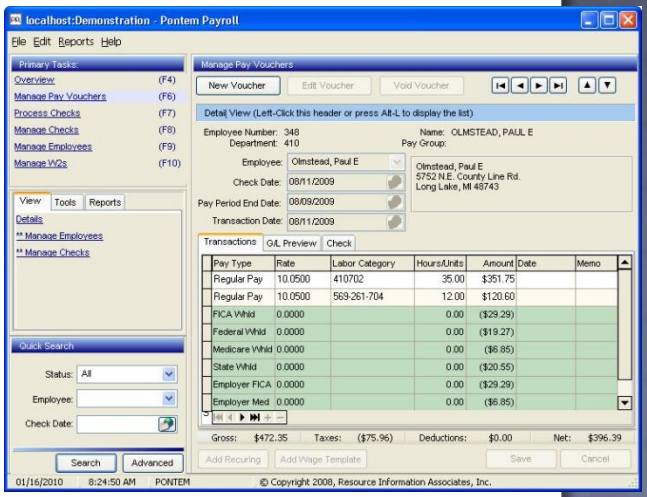
# WORK SMARTER, NOT HARDER WITH PONTEM…

- Payroll
  - Comprehensive Employee Management and Payroll Set-up
    - Scalable Set-up Designed to Handle from the Most Simple to the Most Complex Payroll Requirements
    - Automated Direct Deposit for Deductions and Net Pay
  - View Employee Check and Ledger Transactions from One Screen
  - Fully-Automated Leave Time Accruals
  - Image/Document Management Add-On
    - Maintain Electronic Employee File
  - Integrated Time Management Add-On
    - Punch to Paycheck Automation
    - Extended Employee Benefit Management
    - Employee Self-Service

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# UNPARALLELED CUSTOMER SERVICE AND SUPPORT

- Knowledgeable Support Specialists
- 24/7 Emergency Support
- Unlimited Remote Training and Support
- Free Upgrades – Including Next Generation Product Releases

***With Pontem's support plan, you not only receive GREAT service and support, you can rest assured you'll never have to purchase a new release upgrade again!***

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# NAVIGATING THE SOFTWARE

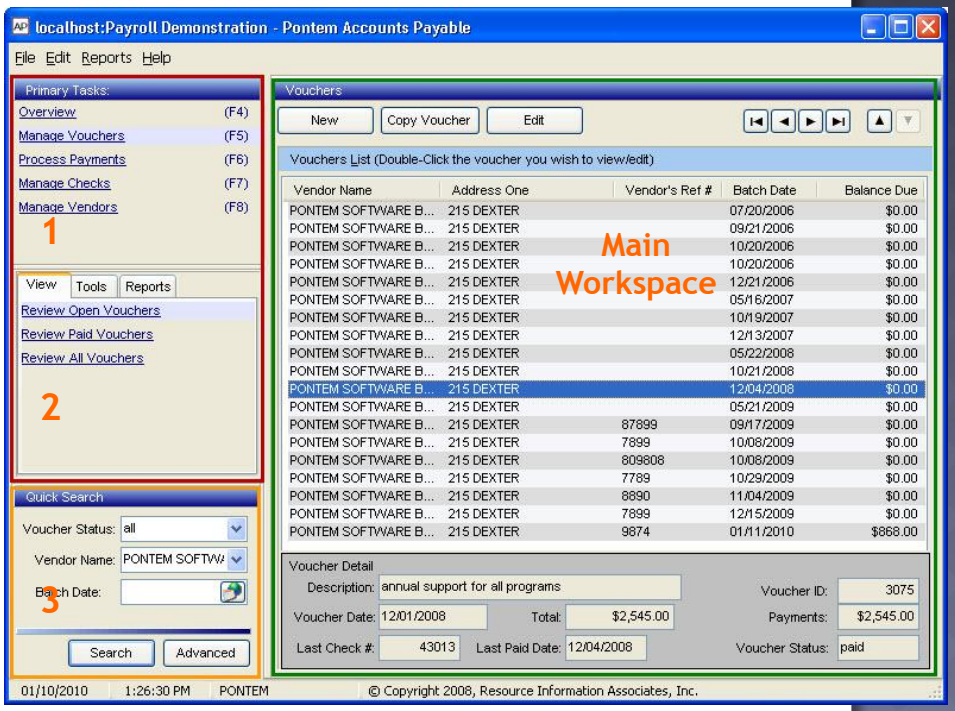
## Access All Major Functions from One Screen

The main screen is divided into 3 areas.

**Primary Tasks:** Click to change what is shown in the main workspace. The workspace is where all your data will be displayed.
**View, Tools, and Reports Tabs:** Display relevant information for the primary task you've chosen.

**Quick Search:** Find information *fast!* Tailored to conduct common searches from the workspace view.

**Main Workspace:** Displays list views or detail views related to the chosen Primary Task.

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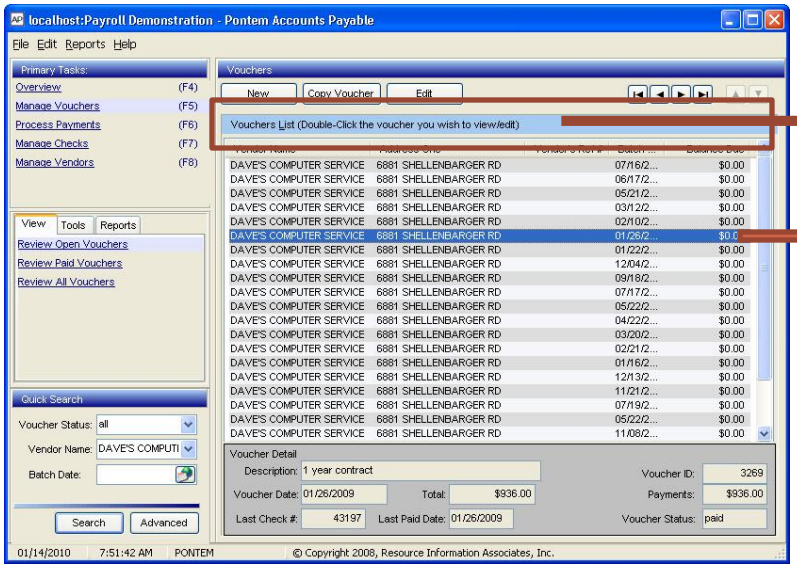
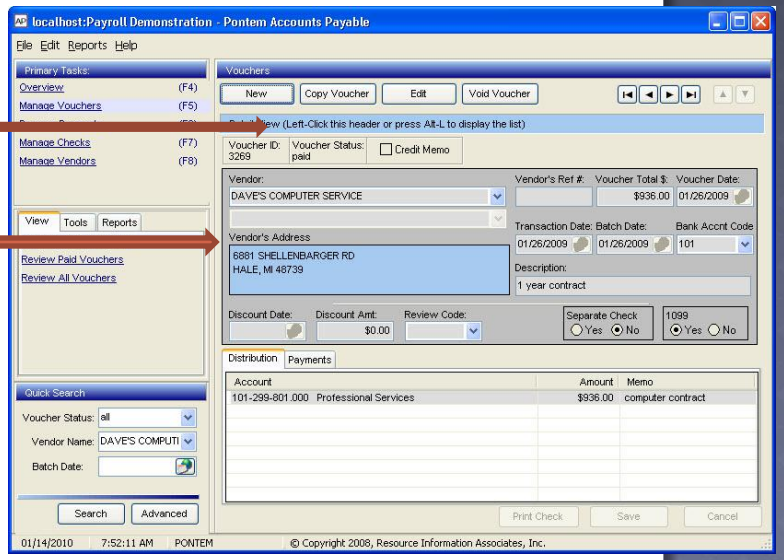
# NAVIGATING THE SOFTWARE

- Toggle between “List” and “Detail” Views

Click a Primary Task to view a list of the records in your database. From here you can either click on the toggle bar to switch to the Detail View OR narrow your list with ‘either a Quick or Advanced Search’ to find the records you’re looking for. Click on a record from the List View to display its detail record.





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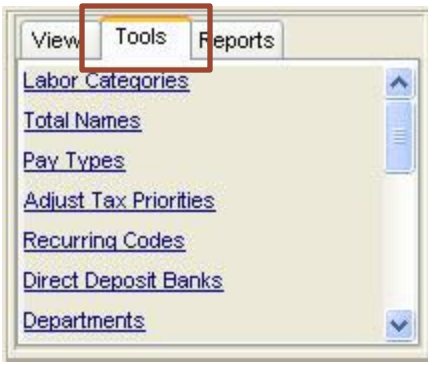
# NAVIGATING THE SOFTWARE

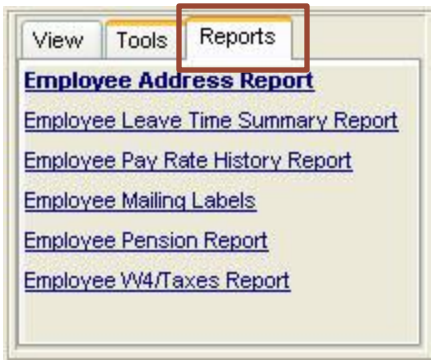
## Tools and Reports Tabs

Dynamically changes with each primary task. Everything you need from *one simple screen*

**Tools Tab**
Includes items such as customization of user defined tables, periodic processes (1099's and W-2s) and data exports.




**Reports Tab**
No more searching for reports. Customize each primary task view with your favorite, frequently used reports.





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# MANAGING YOUR DATA

- Powerful Database
  - Open Source
  - ODBC- and SQL-Compliant
- Built-in Standardized Chart of Accounts
  - Local Government (Michigan, Illinois)
  - Michigan Schools
  - Or Build Your Own

*Note: If your State has a standardized chart not listed above, Pontem will build it for you!*


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# MANAGING YOUR DATA

- Real-time Integration Between Modules Providing Accurate Up-to-the-Minute Balances
- "Smart" Data Entry Helps to Avoid Mistakes
  - Notification of Insufficient Budget for Invoices
  - Warning of Dates Entered in Prior Fiscal Year
  - Tests "In Balance" Condition of Journal Entries
- Maintains Complete Audit Trail for Changed Transactions
- Ultimate Flexibility with User-Defined Tables and Fields


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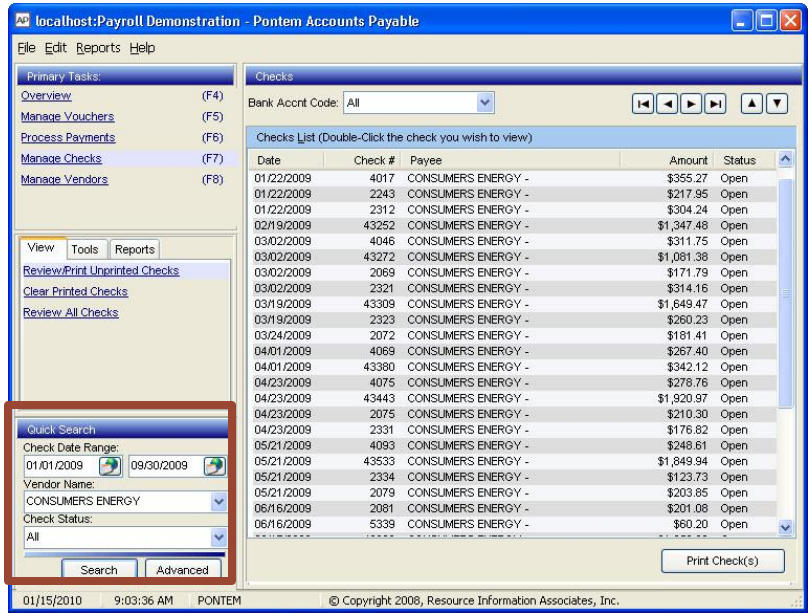
# ROBUST SEARCHES AND REPORTING

- Quick Access to Your Data is Crucial
  - Retrieve Information with Easy to Use Searches
    - Quick Search – *Find Information FAST!*

Tailored to conduct common searches. Each workspace view has its own customized "Quick Search".

Enter your criteria to quickly display a results list.





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# ROBUST SEARCHES AND REPORTING

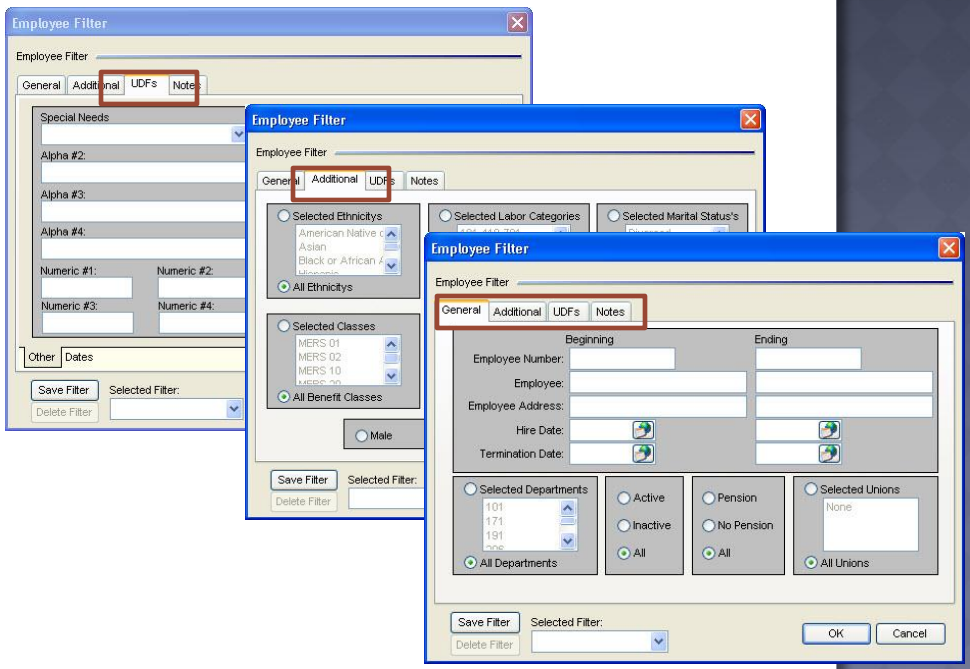
- Need to Dig a Little Deeper with Your Search?
  - Advanced Search is the Perfect Solution!

Advanced Search filters provide powerful, yet easy to use capability to build complex, compound queries.

Display the results on a list view , then click on a record to display more detailed information.

Advanced Search filters are also used for defining information you want to print on a report.

You can even name and save filters for frequently used searches!



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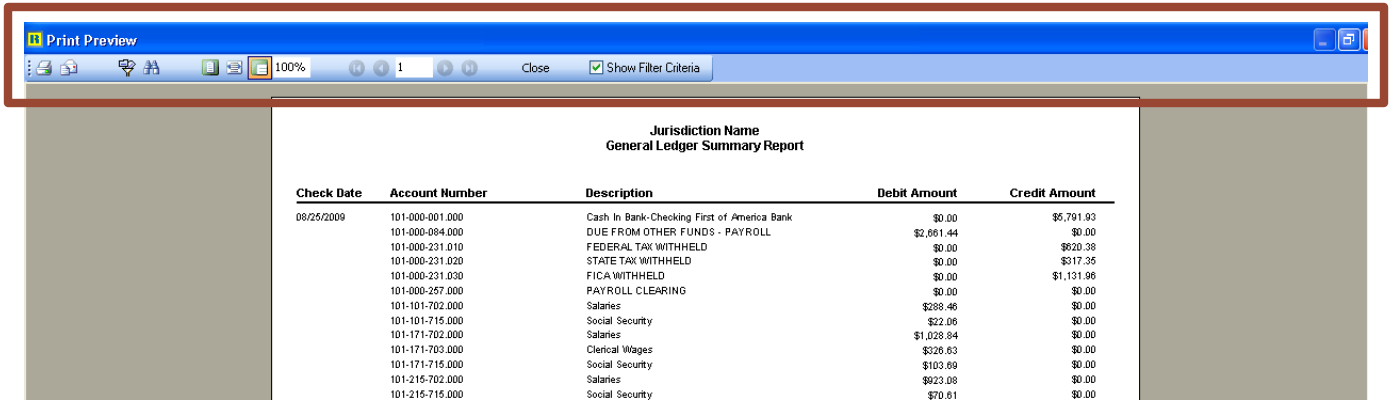
# ROBUST SEARCHES AND REPORTING

- Dynamic Reporting Tools
  - Print Preview Tool Bar
    - Print (Including 'Print to File' in Various Formats)
    - Automatically Create PDF and E-mail
    - Re-filter with New Criteria
    - Find Text or Phrases Within Report





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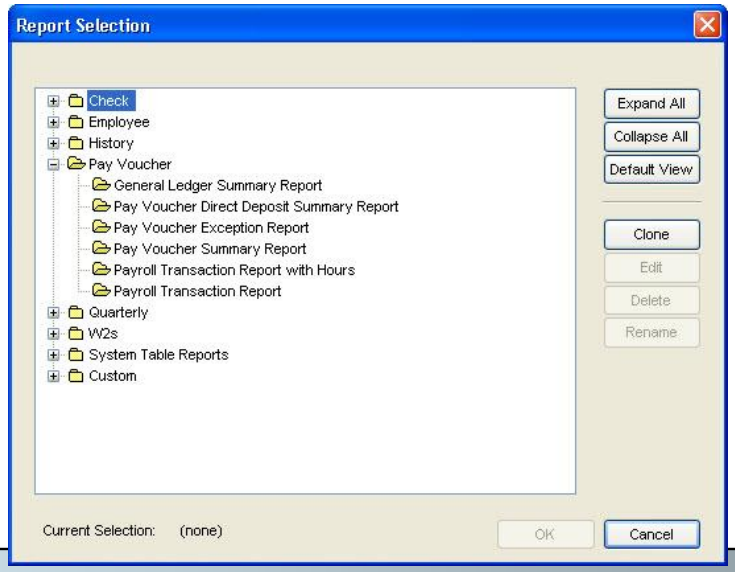
# ROBUST SEARCHES AND REPORTING

- Dynamic Reporting Tools
  - Report Selection with Organized, Expanding Views
  - Built-in Report Writer for Customizing Your Forms

Open one folder of reports or expand them all to view your report selections.

Customize reports and forms with your organization's logo for a truly professional look.





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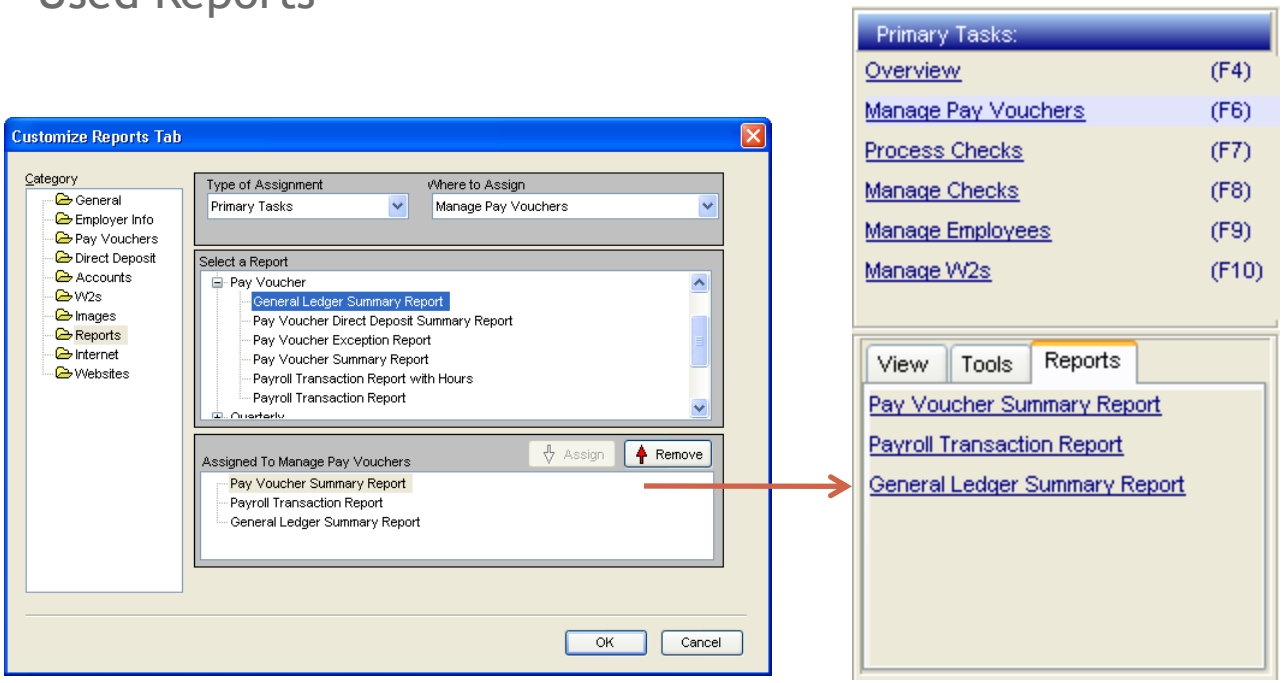
# ROBUST SEARCHES AND REPORTING

- Dynamic Reporting Tools
  - Customize Reports Tab on Each Workspace with Your Frequently Used Reports





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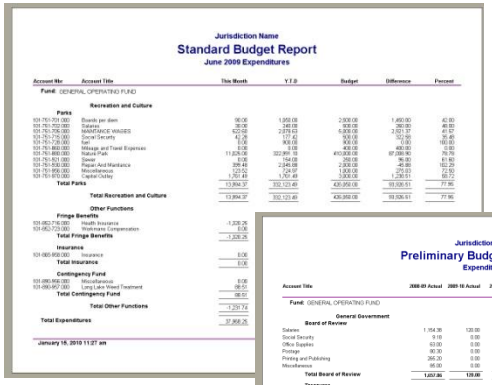
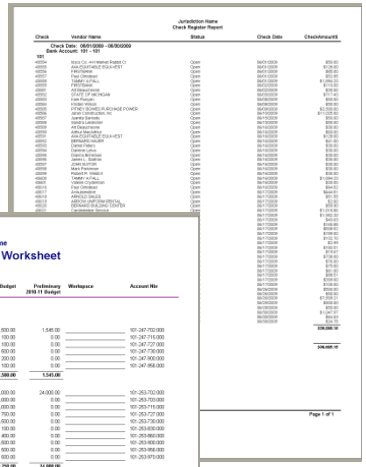
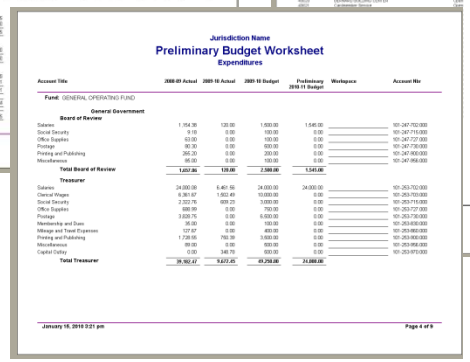
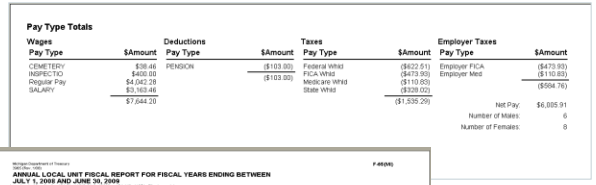
# ROBUST SEARCHES AND REPORTING

- Reports, Reports, Reports!
  - Including State-Required Reports
    - Local Government Michigan F65
    - Charter Schools – Electronic FID


Jurisdiction Name
Standard Budget Report
June 2009 Expenditures


Jurisdiction Name
Check Register Report


Jurisdiction Name
Preliminary Budget Worksheet
Expenditures


Pay Type Totals

Wages

| Pay Type | $Amount |
|---|---|
| CEMETERY | $18.46 |
| INSPECTIO | $400.00 |
| Regular Pay | $4,042.28 |
| SALARY | $3,163.46 |
| | $7,644.20 |

Deductions

| Pay Type | $Amount |
|---|---|
| PENSION | ($103.00) |
| | ($103.00) |

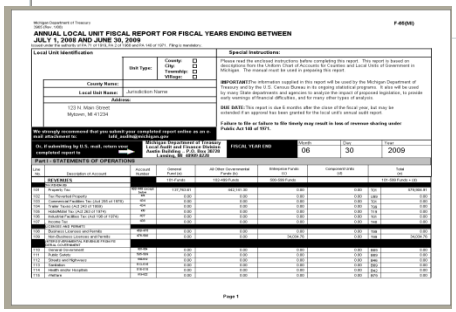
Taxes

| Pay Type | $Amount |
|---|---|
| Federal Whld | ($822.51) |
| FICA Whld | ($473.95) |
| Medicare Whld | ($110.83) |
| State Whld | ($329.02) |
| | ($1,535.29) |

Employer Taxes

| Pay Type | $Amount |
|---|---|
| Employer FICA | ($473.95) |
| Employer Med | ($110.83) |
| | ($584.76) |

Net Pay: $6,005.91
Number of Males: 6
Number of Females: 8


ANNUAL LOCAL UNIT FISCAL REPORT FOR FISCAL YEARS ENDING BETWEEN JULY 1, 2008 AND JUNE 30, 2009

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# THANK YOU FOR YOUR INTEREST

**In an Era Where Every Day and Dollar Count, Pontem Can Make a Real Difference.**

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**We're Looking Forward to Hearing From You!**


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